



NEW JERSEY MEDICAL SCHOOL

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MEMORANDUM

Date: July 31, 2001  
To: Helene Z. Hill, Ph.D.  
Professor of Radiology  
From: Roger W. Howell, Ph.D. *RWH*  
Professor and Chief of Radiation Research  
Re: Access to laboratory space

Thank you for your inquiry regarding access to MSB F-451 as a consequence of the recent reorganization of the laboratory space within the Division. You have requested clarification of your privileges to access laboratory space within the Division. As stated in my memorandum of July 30, 2001, you have been assigned laboratory space in MSB F-468. The laboratory MSB F-451 has been assigned to R.W. Howell. According to the memorandum, you will be denied access to MSB F-451 as of August 3, 2001. By virtue of the layout of the laboratory space, this will also restrict your access to MSB F-451a and MSB F-451b. To facilitate continuation of your collaborative work with Drs. Azzam and deToledo, I have assigned MSB F-468 as shared laboratory space with Dr. Azzam. Equipment of yours that is necessary for your work will be moved to MSB F-468.

You have also asked for access to MSB F-451 during my vacation so that you can work closely with Dr. deToledo during my absence. Drs. Azzam and deToledo have also informed me that cells will require refeeding during their absence in the latter part of August. Accordingly, access to MSB F-451 is granted during my absence through August 28, 2001. The keys of Drs. Azzam and deToledo can be used for this purpose.

cc. Edouard I. Azzam, Ph.D.  
Sonia M. deToledo, Ph.D.  
Stephen Baker, M.D.

